



COVID-19 Safety Plan

For *FIRST* Chesapeake

***FIRST* Chesapeake COVID-19 Safety Plan**

Introduction

The goals of this plan are to:

- Ensure the safety of team members, volunteers and *FIRST* Chesapeake staff related to COVID-19 by minimizing risk of exposure.
- Create a living document that is updated and changes as CDC and local guidance requires.
- The decision to scale or cancel an event will be determined by current CDC, state and local requirements using the data from website <https://covidactnow.org/>

Responsibilities

Executive Director. The Executive Director is responsible for keeping the **COVID-19 Safety Plan** up to date, ensuring that copies of the plan are available in designated locations, keeping abreast of policies put in place by CDC and local guidance and implementing a training plan for *FIRST* Chesapeake staff, key volunteers and teams.

***FIRST* Chesapeake Staff.** *FIRST* Chesapeake staff members are responsible for being knowledgeable of the policies and procedures in this plan and adhering to them.

***FIRST* Chesapeake Key Volunteers.** *FIRST* Chesapeake key volunteers are responsible for being knowledgeable of the policies and procedures in this plan applicable to their specific roles and adhering to them during events.

Event Manager. This person handles detailed coordination of making sure everyone adheres to the details of this plan during the event.

***FIRST* Chesapeake COVID-19 Safety Plan**

Event requirements

All staff, teams and volunteers must adhere to the following rules or will be asked to leave the event. If any team member refuses to comply with any rule, the entire team will be asked to leave and be disqualified from the event.

- Using the questions in Appendix A, confirm that all participants answer no all questions or they will not be allowed to enter.
- All persons attending will sign a *FIRST* Chesapeake consent and release form even if they have signed one for a past event so we can track event attendance.
- Masks are strongly recommended, but not required.
- Keep the physical space between people at least 6 feet apart whenever possible.
- All staff attending events will be required to be fully vaccinated.

Cleaning supplies at events

- Hand sanitizer will be placed at all entry and exit points and available to teams and volunteers.
- Wipes will be provided in all high touch areas.

Facility management

- If we are notified by the local health department of anyone testing positive after attending our event, we will cooperate with local health department officials in any contact tracing. The facility owner will be notified of the situation.
- No individual will be allowed to enter the venue if they have tested positive for COVID within the past 10 days.
- As safety is our prime concern, we need to control and know exactly who has been in the space. No facility employees or facility contractors will be allowed to enter the space without prior notification except in case of emergency.
- If at any time staff, volunteers, or teams feel uncomfortable with another staff, volunteer, or team's behavior, they should immediately contact Ron Therrien, Director of Programs at 443-996-7000.

Appendix A

COVID – 19 Screening Questions

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Anyone can have mild to severe symptoms.

You should not attend if you answer yes to any of these questions

1) **Have you tested positive for COVID-19 within the last 10 days?**

2) **Do you have any of these symptoms?**

- Lack of smell or taste without congestion
- Cough
- Shortness of breath or difficulty breathing
- Elevated temperature/fever (oral > 100.4 degrees F; axillary/temporal > 99.5 degrees F)
- Sore throat
- Nausea, diarrhea, vomiting and/or abdominal pain
- Headache
- Chills, muscle pain, and/or fatigue
- Congestion or runny nose

2) Close Contact/Potential Exposure?

- Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with a confirmed case of COVID-19 **(If fully vaccinated and asymptomatic, this does not apply.)**
- Had a recent COVID-19 test and are awaiting results